

## **“JOURNAL OF PAPER CONSERVATION – IADA REPORTS” (JPC) GUIDELINES FOR AUTHORS SUBMITTING A PAPER FOR PEER REVIEW**

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### **JPC - MANUSCRIPT SUBMISSION AND PROCESSING**

**Submission:** We invite original, previously unpublished papers containing research outcomes within the broad field of preservation and conservation of cultural heritage on paper and related materials. Authors should submit their manuscripts as attached documents via email to the Journal's submission email address: [jpc.submission@gmail.com](mailto:jpc.submission@gmail.com). Papers are submitted in English. It is the authors responsibility to provide a manuscript in correct English language. Submissions in other languages require an official agreement of the editor. Deadlines for submission are: 1 March, 1 June, 1 September, 1 December. Papers that consist of subsequent parts are not published. Please be sure to include all required information with your manuscript. Papers should be submitted with a covering email clearly stating the name, address and affiliation of the corresponding author. Authors may suggest 2-4 reviewers when submitting their works, by providing us with the reviewers' title, full name and contact information. The editor will decide whether the recommendations will be used or not.

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### Required content:

- title in English and German (German translation on request)
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- summary of text in English and German (German translation on request)
- main body of text / conclusion
- acknowledgements (if applicable)
- endnotes
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**Author's name(s):** Please give the full name of all author(s) in the correct order and indicate the corresponding author with a \*.

**Author's addresses:** The full name(s), postal address, fax number, e-mail and web site address of all authors should be included.

**Summary:** The summary should not exceed 250 words and must be written in both, English and German. Translation into German is provided on request. Please, do not include any references.

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- Main heading:               **MATERIALS & EQUIPMENT (bold)**
- Sub-heading:                **Artificial ageing (bold)**

**Text:** When submitting an article describing a scientific research project, please include all sections that are listed below in the given order into your text:

*(1) Introduction (including description of problem) / (2) Background (scientific background with references, scientific objectives and research purpose) / (3) Experimental (Materials, Methods) / (4)*

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**References within the text:** When presenting data pertaining to categories listed below, please include full detailed information in the following manners:

- **Analytical techniques / standards:**  
“Artificial ageing was carried out in a programmable oven (Heraeus HC 0020) ... Samples were light aged in a Xenon-test chamber (Alpha High Energy-LM-W, Atlas MTT GmbH, Xenochrome 320 filter system, spectral energy distribution 320–800 nm) in accordance with the standard ISO 105-B02-1978 (E).
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Please apply units meeting the International System of Units (SI).
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“... applying Methylcellulose (MC 3000, Aqualon) on the suction table (Belo, Restaurierungsgeräte GmbH)...” (please include all suppliers addresses in the materials & equipment list at the end of the text)
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*Two authors* should be referred to as (Schweidler and Johnson 1975: 35) and three and more authors as: (Müller et al. 1999: 15).
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Therapeutic Goods Administration 2004, Department of Health and Ageing, Canberra,  
<<http://www.tga.gov.au/recalls/index.htm>>. viewed 13 October, 2004.

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