



ALCTS

Association for Library Collections & Technical Services

a division of the American Library Association

50 East Huron Street, Chicago, IL 60611 • 312-280-5038

Fax: 312-280-5033 • Toll Free: 1-800-545-2433 • www.ala.org/alcts

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Joan Carter Gatewood
Chair, ALCTS Preservation and Reformatting Section
Head Pres Reformatting
University of Michigan 7 Hatcher North
920 N. University Street
Ann Arbor, MI 48109-1205
joangate@umich.edu

Dear Joan:

The ALCTS Preservation and Reformatting Section (PARS) has provided a liaison to the Committee on Cataloging: Description and Access (CC:DA), a committee of the Cataloging and Classification Section (CCS) within the Association for Library Collections and Technical Services (ALCTS) for a number of years. ALCTS thanks PARS for providing that liaison and for your input into the development and revision of the Anglo-American Cataloging Rules, 2nd edition (AACR2).

Now a new code, Resource Description and Access (RDA), is being developed for projected publication in 2008. RDA will replace AACR2. With the work on this new code has come an evaluation of the representative structure to CC:DA. The newly adopted policy on eligibility of CC:DA representatives is attached. The new policy seeks to solicit representation from a broader range of organizations while limiting representation to those bodies or organizations that "have a specific charge related to cataloging or have at least one formal cataloging-related unit". PARS does not at this time appear to have such a charge or unit and will no longer be eligible for representation on CC:DA. Your current liaison may continue to serve through the end of the ALA Annual Conference in 2006, at which point their term, and your representation, will be complete.

If the PARS wishes to appeal this decision, please contact me, with notification to Cynthia Whitacre, chair of CCS, and Mary Larsgaard, chair of CC:DA, as specified in the attached policy.

Sincerely,

Rosann Bazirjian
President, ALCTS
University Librarian
The University of North Carolina
E-mail: Rosann_Bazirjian@uncg.edu

c: Mary Lynette Larsgaard, CC:DA Chair (mary@library.ucsb.edu)
Cynthia M. Whitacre, CCS Chair (whitacrc@oclc.org)
Charles Wilt, ALCTS Executive Director (cwilt@ala.org)

Because your library collections are more important than ever

CCS Policy on Eligibility of CC:DA Representatives

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In addition to nine voting members appointed to the CCS Committee on Cataloging: Description and Access (CC:DA), membership includes a number of non-voting representatives appointed by various bodies that are invited to have representation on CC:DA.

Representation on the Committee on Cataloging: Description and Access is invited from:

Metadata Partners: These partners represent organizational entities that provide unique national or international expertise to CC:DA deliberations with strong and influential interest in developing standards for resource descriptions and access. In general, each metadata partner organization should provide unique expertise. The represented organization must be able to work with CC:DA in creating and maintaining standards for resource description and access, evaluating related metadata standards, and facilitating metadata creation and use. In doing so, they either:

- Represent types of metadata partners, rather than individual organizations, which contribute to unique metadata standards development within a broad information environment (e.g., The Joint Steering Committee of AACR, National Federation of Abstracting and Information Services, Visual Resources Association, and Dublin Core Metadata Initiative); or
- Create and share metadata on a broad scale to national and international information communities and organizations (e.g., Library of Congress, Online Computer Library Center, and RLG).

Metadata Stakeholder Organizations: These organizations must be national in scope and be engaged in developing, evaluating, and/or promoting the use of metadata standards for resource description. In general, each stakeholder organization should provide unique expertise. The represented organization must be able to work with CC:DA in creating and maintaining standards for resource description and access, evaluating related metadata standards, and facilitating metadata creation and use. Examples of stakeholder organizations include, but are not limited to, ALA-GODORT, ALA-ALCTS-CCS-CC:AAM, ALA-ALCTS-SS-CRCC, and OLAC.

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Each represented body or organization must have a specific charge related to cataloging or have at least one formal cataloging-related unit that can provide feedback, advice, and broad input (usually through the representative) to CC:DA discussions and activities. Organizations are not be eligible for representation solely based on ALA affiliation or because they have individual members with specialized professional cataloging expertise or perspectives.

An organization that does not receive an invitation to appoint a representative to CC:DA may request an invitation from the CCS Executive Committee. To do so, the organization shall send a letter to the CCS Executive Committee chair, copied to the CC:DA chair stating the reasons for requesting an invitation. The CCS Executive Committee shall review the request, and its decision shall be communicated to the organization, the ALCTS Executive Director, the ALCTS president, and the CC:DA chair.

If the request is denied, and the organization wishes further consideration, it shall send a letter of appeal to the ALCTS president, copied to the CCS Executive Committee chair, and the CC:DA chair.